

Before the  
Federal Communications Commission  
Washington, DC 20554

In the Matter of	)	
	)	
Petition for Waiver of	)	
FCC Form 471 Filing Deadline	)	
	)	
The Learning Tree Cultural Preparatory School	)	CC Docket No. 02-6
(The Learning Tree Cultural Preparatory School,	)	
(BEN# 16035057	)	
Schools and Libraries Universal Service	)	
Support Mechanism	)	

**Petition for Waiver of  
FCC Form 471 Filing Deadline for Funding Year 2017  
RE: FCC Form 471 BEN# 16035057**

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**I. INTRODUCTION AND SUMMARY**

The Learning Tree Cultural Preparatory School ("The Learning Tree Cultural Preparatory School") serves low income Pre-Kindergarten through Grade 8th. Since 2009, The Learning Tree School has been a successful participant of the E-Rate program for the past 8 years.

The Learning Tree School submitted their Funding Year 2017 FCC Form 471, Application# 171028238, in the "Apply Online" portal of the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company's ("USAC") website, before the May 11<sup>th</sup> submission deadline. The staff member however, due to also holding duties as a classroom teacher and being the only staff who has the added duty of completing and submitting the E-Rate application, overlooked and therefore failed to certify Form 471. The staff member who had completed the process for the past 6 years is no longer with our school. The current staff

member completing the process is not completely familiar with the E-Rate processes and was not aware of the requirement to also certify Form 471. Going forward we will be able once again to give more attention to the E-Rate structure.

## **II. Request**

The Learning Tree Cultural Preparatory School respectfully petitions the Commission to request a waiver of the Funding Year 2017 FCC Form 471 filing deadline on behalf of The Learning Tree Cultural Preparatory School to allow the Out of Window submission of their E-Rate Funding Year 2017 FCC Form 471 Application# 171028238, due to late certification of Form 471.

Respectfully submitted,



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**Dated:** Wednesday, August 16, 2017